Programme des Volontaires
Volunteers Programme

Passion. Motivation. Action

TERMS OF REFERENCE FOR THE INTERNATIONAL ECOWAS VOLUNTEER POST OF FRENCH TEACHER IN LIBERIA
AUGUST 2026

NOTE:
For the purpose of preliminary language competency assessment, this advertisement is published only in the ENGLISH Language

I. Position Information

Job Title: **French Teacher**

Job Title: **Chemistry Teacher**

Duty Station: Republic of Liberia

Category: International ECOWAS Volunteer

Type of Contract: ECOWAS Volunteers Programme. Non-Family Position

Expected start date: 1st October 2026

Duration: One (01) year, with possibility for renewal (depending on budget availability and satisfactory performance)

Deadline for Application: 15 September 2026

II. Preamble

The Economic Community of West African States (ECOWAS) was founded by the Treaty of Lagos, in May 1975 as a regional group of fifteen countries: Benin, Burkina Faso, Cabo Verde, Côte d'Ivoire, The Gambia, Ghana, Guinea, Guinea Bissau, Liberia, Mali, Niger, Nigeria, Senegal, Sierra Leone and Togo. Burkina Faso, Mali and Niger withdrew their membership of the Community in 2025. The aim of the Community is to promote co-operation and integration, leading to the establishment of an economic union in West Africa in order to raise the living standards of its peoples, and to maintain and enhance economic stability, foster relations-among Member States and contribute to the progress and development of the African continent.

Through its departments and various agencies, ECOWAS is implementing critical and strategic programmes that will deepen cohesion and progressively eliminate identified barriers to full integration. In this way, the citizens of the community can ultimately take ownership for the realization of the new vision of moving from an ECOWAS of States to an "ECOWAS of the People: Peace and Prosperity for All" by 2050.

Toward the achievement of this vision, the ECOWAS Youth and Sports Development Centre (EYSDC), which was created by the Decision A/DEC.13/01/05 of 19th January 2005 at Accra, Ghana as a specialized Agency, is implementing policies, activities and strategic action plans, as well as the ECOWAS vision in the areas of youth and sports, including the ECOWAS Volunteers Programme (EVP) under the Human Development and Social Affairs Department of the ECOWAS Commission. Originally based in Ouagadougou (Burkina Faso), the EYSDC was relocated to Monrovia, Liberia following the withdrawal of Burkina Faso from ECOWAS in 2025.

III. Organizational Framework of the Mission

Since its official launch in Monrovia, Liberia on 26 March 2010, the ECOWAS Volunteers Programme (EVP) has devoted time, resources, and expertise to promoting regional unity, peace, and development through volunteerism. The ECOWAS volunteers, young male and female Community citizens, have kept faith with the ECOWAS vision of a community of people supporting people, and demonstrated their collective conviction that peacebuilding and reconciliation can be useful development tools for establishing peace in member States and across West Africa region.

The ECOWAS Volunteers Programme (EVP) is a demand-driven flagship programme of the ECOWAS Commission. It seeks to harness and inject the expertise and professional and personal contributions of mainly young citizens into the process of the implementation of national development agenda of their host countries and communities. And as they do so, they also build and develop their own capacities through contacts with their new professional and social-cultural environments and the lessons derived therefrom.

Under agreement between the ECOWAS Youth and Sports Development Centre (EYSDC), and the Government of Liberia, the ECOWAS Commission intends to recruit International Volunteer French Teachers in order to assist in the implementation of the Ministry of Education's mandate.

IV. Duties and Responsibilities

Under the supervision of the ECOWAS Volunteers Programme Country Office in Liberia and in conjunction with the Ministry of Education (MoE), the ECOWAS International Volunteer French Teachers will:

a. Teach French Language in accordance with the approved national curriculum and educational standards of Liberia.
b. Prepare and deliver lesson plans, schemes of work, classroom activities, language tasks, and assessments that promote speaking, listening, reading, writing, grammar, vocabulary, and cultural awareness.
c. Facilitate practical language activities, including conversations, role plays, discussions, presentations, reading exercises, writing tasks, and language immersion activities.
d. Apply learner-centred teaching approaches that develop communication, confidence, creativity, intercultural understanding, and effective French language use.
e. Assess, evaluate, and monitor students' academic progress through assignments, oral presentations, projects, tests, examinations, and continuous assessment methods.

f. Provide academic guidance, mentoring, and remedial support to improve students' proficiency and performance in French.
g. Use appropriate teaching aids, digital resources, audio-visual materials, language-learning tools, and instructional technologies to enhance instruction.
h. Maintain accurate records of attendance, performance, assessment results, classroom activities, and other relevant documentation.
i. Collaborate with teachers, school administrators, and education authorities to improve French language education and intercultural learning.
j. Participate in curriculum implementation, school development programmes, and extracurricular activities related to language learning, cultural exchange, and regional integration.
k. Support the professional development and capacity building of local teachers through mentoring, peer learning, knowledge sharing, and effective language teaching practices.
l. Promote gender equality, inclusion, appreciation of Francophone cultures, intercultural understanding, and equal participation of all students in French language-learning activities.
m. Organize and support French clubs, language competitions, debates, cultural events, and activities that encourage practical use of the French language.
n. Prepare and submit periodic activity and progress reports to the host institution, the Ministry of Education, and the EVP Country Office as required.
o. Respect and uphold the values, principles, rules, and regulations of the EVP, the host institution, and the Government of Liberia.
p. Perform any other duties related to French language education, intercultural learning, youth development, and capacity building as assigned by the host institution and the MoE
q. Participate in ECOWAS Volunteers Programme (EVP) activities, as may be required from time to time by the EVP Country Office.

V. Required Qualifications and Experience:

Education/Degrees	A Bachelor's degree in French, French Education, Modern Languages, Translation Studies, or a related field from a recognized institution. A Master's degree will be an added advantage.
Qualifications/Skills	▪ A recognized teaching qualification and/or professional teaching certification. ▪ Demonstrated proficiency in written and spoken French; ▪ Demonstrated proficiency in written and spoken English language. ▪ Knowledge of modern language teaching methodologies and learner-centred instructional approaches. ▪ Demonstrated knowledge of French language curriculum delivery methodologies. ▪ Strong analytical, problem-solving, communication, and classroom management skills. ▪ Ability to prepare lesson plans, assessments, and educational reports. ▪ Good report-writing, problem-solving, and teamwork skills.

	▪ Knowledge on ECOWAS countries' socio-economic situation, cultural dimensions and political structure; ▪ Knowledge on ECOWAS countries' socio-economic situation, cultural dimensions and political structure; ▪ Knowledge of the ECOWAS Volunteers Programme is an advantage; ▪ Knowledge of volunteering is an asset; ▪ Ability to live and work in remote places.
Experience	At least two (2) years of relevant teaching experience in French language instruction at primary, junior secondary, or secondary school level.
Other conditions	Immediately available In good health Full physical mobility, Able to undertake field missions Ability to work under pressure Ability to speak, listen, analyze, and synthesis information Multicultural environment
Software	Microsoft office (Word, Excel, Access, PowerPoint, Outlook) Internet tools
Values	Passion – Motivation – Action
Attitude	Winning mindset, Optimistic, Results-focused, Commitment to volunteerism and Client approach

Additional skills must include:

- Computer literate (MS-Office/ Internet),
- High degree of personal initiative
- Ability to work well in a multicultural team
- Research experience is an asset;
- Ability to work with little supervision;
- Experience in conducting laboratory practical and managing science laboratories.
- Knowledge of modern teaching methodologies and student-centred learning approaches.
- Strong communication, interpersonal, and classroom management skills.
- Good report-writing, organizational, and problem-solving skills.
- Commitment to community service, youth development, and regional integration within the ECOWAS region.

Knowledge of volunteerism will be an asset.

VI. Language Requirements:

- Perfect command of English and French languages (written and spoken) is mandatory.

VII. Composition of Application

Applications must include:

- A signed letter of application/motivation addressed to the Director, EYSDC, Monrovia, Liberia.
- A detailed Curriculum Vitae highlighting specific skills and experiences of the candidate.
- Copies of certificates, diplomas, and work certificates (originals or certified true copies will be required for sighting before deployment).
- Copy of international passport or National Identity Card indicating your age
- A police clearance certificate of less than three months (will be required before assumption of duty).

VIII. Submission of Application

Applications must be submitted no later than 31st August, via email to the address: french.teacher9@cdjscedeao.org (and **CC:** cdjs@ecowas.int) with the title: ***Application for the Post of French Teacher*** on the subject line.

To avoid disqualification, all the applicants are required to:

- Submit their application via email with the above subject title,
- Submit all documents as required in VII above
- Group all their documents into one (1) single PDF document, not to exceed 5MB.
- Meet the deadline mentioned above**.**

IX. Conditions of Service

An initial contract for 12 months will be offered with a monthly Basic Volunteer Allowance of 412.5 USD or its equivalent in local currency. Other allowances as provided for in the Conditions of Service of ECOWAS Volunteers will also be paid.

Other conditions of service as stipulated in the EVP Management and Administration Procedures Manual and Handbook of Conditions of Service shall apply.

X. Other Conditions

The position is open to qualified candidates from all ECOWAS Member States (except the country of deployment) aged not more than 35 years by the date of recruitment.

This position is considered a non-family International ECOWAS Volunteer position.

ECOWAS is committed to promoting gender equality and equity. To this end, female candidates are strongly encouraged.

ECOWAS reserves the right to terminate the recruitment process without notice.

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED.

SUCCESSFUL CANDIDATES MAY BE REQUIRED TO WORK IN REMOTE LOCATIONS.